



## AMENITY ROOM RENTAL REQUESTS

The Amenity Room is available to all residents and is to be shared, except when there is a Private Booking made.

\* Private Bookings are made through the Condominium Manager: please contact [nmarconi@mfproperty.com](mailto:nmarconi@mfproperty.com) or 519-8244208 ext. to receive a copy of the agreement to sign and submit with your cheques and insurance form. There is a **\$100.00 cleaning fee and 400.00 damage deposits** required, dated for the date of use, and must accompany the request form, which will be returned after inspection. The guests are to be vacated by **11:00 p.m.**, and Amenity Room is tidied after use, no later than 1:00a.m.

\* There is absolutely **NO SMOKING and NO CANDLES** permitted in the Amenity Room or in any other common areas of the building.

\* Consumption of **Alcoholic Beverages** is permitted in the Amenity Room but may not be sold to guests.

\* **NO PETS** are allowed in the Common Room.

\* The maximum number of persons allowed in the Amenity Room at one time is 37 persons, as per the City of Guelph Fire Department.

\*The oven is to be used as a warming oven, as per the City of Guelph Fire Department.

\* No signs or decorations are to be affixed in any way to the walls, doors or ceilings of the Amenity Room.

\* **AFTER USING THE COMMON ROOM PLEASE CLEAN UP**; wipe tables and countertops; remove your items from the fridge, freezer and wipe up any spills; return furniture to its proper location; turn off lights; dispose of your garbage; tidy the restroom.

\* Please **DO NOT** throw large items like pizza boxes into the garbage chute – it causes a jam. Leave boxes and other recyclables in the proper bins on Level G in the parking garage.

Thank you, and enjoy our facilities.

Wellington Standard Condominium Corporation #248